



29th Sep 2019 at 1100 hrs

**58TH ANNUAL GENERAL BODY
MEETING 2019**



Notice No

Venue

Manekshaw Centre, Delhi Cantonment, New Delhi-110010

58TH ANNUAL GENERAL BODY MEETING



072/EFI/2019

27thAug 2019

(All EFI Members)

NOTICE

THE EQUESTRIAN FEDERATION OF INDIA: 58TH ANNUAL GENERAL BODY MEETING TO BE HELD ON 29TH SEP 2019 AT MANEKSHAW CENTRE, DELHI CANTT- 110 010

1. The 58th Annual General Body Meeting of the Equestrian Federation of India will be held at **1100 hours** on **29th Sep 2019** at **ASHOKA AUDITORIUM, MANEKSHAW CENTRE, DELHI CANTT- 110 010**. The Agenda points of the meeting are as under :-

S.No

Agenda Points

Agenda No I	:	Confirmation of the minutes of last Annual General Body Meeting as circulated and uploaded on website
Agenda No II	:	Secretary General's Report
Agenda No III	:	Passing of Audited Statement of Accounts 2018-19
Agenda No IV	:	Approval of Proposed Annual Expenditure 2019-20
Agenda No V	:	Approval of Calendar of Events 2019-20
Agenda No VI	:	Amendment in Statutes
Agenda No VII	:	Amendment of Technical Guidelines
Agenda No VIII	:	New Memberships
Agenda No IX	:	Points received from members
Agenda No X	:	Felicitation
Agenda No XI	:	Elections of Executive Committee & Selection Committee as per Appendix 'A'

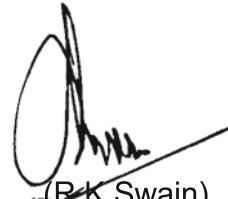
2. Individual & Life members have to be present at the meeting to exercise their votes where as Unit/Club/Institute/Associate members may be represented by maximum two delegates who must be in possession of authority letter duly signed by their office bearer. Authority letter attached.

Note :-

The Federation accounts will be available from 1000h to 1300h at the Federation Office from 01st Sep 2019 to 10th Sep 2019 for perusal of members only. Observations on accounts will be submitted in writing to reach EFI Office latest by 15th Sep 2019.

Place : Delhi Cantt -110 010

Dated : 27th Aug 2019



-(R.K Swain)
Colonel
Secretary General

Enclosures:-

- | | | | |
|-----|--|---|--------------------------------|
| (a) | Letter from Election Commission | - | Appendix 'A' |
| (b) | Audit Report : 2018-2019 | - | Appendix 'B' |
| (c) | Proposed Budget : 2019-2020 | - | Appendix 'C' |
| (d) | Details of New Members from 01 st April 2018 to 31 st March 2019 | - | Appendix 'D' |
| (e) | Tentative Calendar for 2019 - 20 | - | Appendix 'E' |
| (f) | Election Bye Laws | - | Appendix 'F' |
| (g) | Authority Letter | - | Appendix 'G' |
| (g) | Amendment in Technical Guidelines | - | To be published on EFI Website |
| (h) | Amendment in Statutes | - | To be published on EFI Website |

072/EFI/2019

27th Aug 2019

(All EFI Members)

ELECTION NOTICE : EQUESTRIAN FEDERATION OF INDIA**Dear Members,**

1. The election to the following posts of Equestrian Federation of India will be held on 29th Sep 2019 during the Annual General Body Meeting at **Ashoka Auditorium, Manekshaw Centre, Delhi Cantt-110010 :-**

Ser No	Appointment	Name	Remarks
(a)	President	Lt Gen Gopal R, UYSM, AVSM, SM	Nominated & Due for Election
(b)	Vice President (Finance)	Mr Jitu Virwani	Due for Election
(c)	Vice President (Tech)	Brig G S Puri	Due for Election & Resigned on 24 Jul 2019
(d)	Secretary General	Col R K Swain	Due for Election
(e)	Member Medication Control and Equine Welfare	Brig M A Kelkar (Retd)	Due for Election
(f)	Member – Jumping	Mr Naresh Tehlan, Comdt	Due for Election
(g)	Member – Dressage	Col SS Ahlawat, VSM (Retd)	Due for Election
(h)	Regional Member (North)	Col N S Sandhu	Due for Election
(j)	Regional Member (West)	Col Rajesh Pattu, SJRP, VSM (Retd)	Due for Election
(k)	Regional Member (Central)	Dr Sanjay Gupta	Due for Election
(l)	Treasurer	Col Manoj Yadav	Resigned & due for Election

Ser No	Appointment	Name	Remarks
<u>SELECTION COMMITTEE MEMBERS</u>			
(m)	Selection Committee Members	Brig Adil Mahmood	Due for Election
(n)		Brig Sameer Lanba,VSM	Due for Election
(o)		Col Rajiv Kumar Dahiya	Due for Election
(p)		Col H R Sunil	Due for Election
(q)		Ms Anisha Sodhi Bhandari	Due for Election

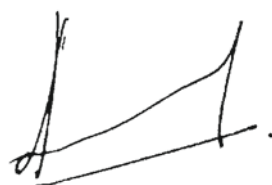
2. Members keen to contest for any of the above mentioned posts are requested to kindly forward their nominations on the prescribed format duly sponsored and seconded so as to reach this Federation office by **1500 hrs** by **18th Sep 2019**, in a sealed envelope, addressed to **Election Commission, Equestrian Federation of India, C/o 'B' Squadron, 61 Cavalry, Cariappa Marg, Delhi Cantt-110010**.

3. Nomination and authority latter are attached with the notice.

4. Nomination received later than the stipulated date and time as mentioned above will not be considered.

With warm regards

Yours sincerely,



(Kuldeep Magotra)
Colonel
Chairman
Election Commission

AUDIT REPORT 2018-19

FORM NO. 10B

[See rule 17B]

Audit report under section 12A(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the balance sheet of **THE EQUESTRIAN FEDERATION OF INDIA , AAATE2736P** [name and PAN of the trust or institution] as at **31/03/2019** and the Profit and loss account for the year ended on that date which are in agreement with the books of account maintained by the said trust or institution.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office and the branches of the abovenamed institution visited by us so far as appears from our examination of the books, and proper Returns adequate for the purposes of audit have been received from branches not visited by us, subject to the comments given below:

NIL

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view-

(i) in the case of the balance sheet, of the state of affairs of the above named institution as at **31/03/2019** and

(ii) in the case of the profit and loss account, of the profit or loss of its accounting year ending on **31/03/2019**

The prescribed particulars are annexed hereto.

Place **NEW DELHI**
Date **19/07/2019**

Name

Membership Number

FRN (Firm Registration Number)

Address

PRADEEP CHANDRA AGRA
WAL

097129**0011232N**

D-183 LAJPAT NAGAR-I NEW
DELHI DELHI 110024 INDIA

ANNEXURE**Statement of particulars****I. APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES**

1.	Amount of income of the previous year applied to charitable or religious purposes in India during that year (₹)	24082420	
2.	Whether the institution has exercised the option under clause (2) of the Explanation to section 11(1) ? If so, the details of the amount of income deemed to have been applied to charitable or religious purposes in India during the previous year (₹)	No	
3.	Amount of income accumulated or set apart for application to charitable or religious purposes, to the extent it does not exceed 15 per cent of the income derived from property held under trust wholly for such purposes. (₹)	Yes 9283903	
4.	Amount of income eligible for exemption under section 11(1)(c) (Give details)	Yes	
		Details	Amount(₹)
		Application for exemption is pending before CBDT, New Delhi	24767131
5.	Amount of income, in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under section 11(2) (₹)	3200000	
6.	Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section 11(2)(b) ? If so, the details thereof.	Yes Fixed deposit with Scheduled Banks	
7.	Whether any part of the income in respect of which an option was exercised under clause (2) of the Explanation to section 11(1) in any earlier year is deemed to be income of the previous year under section 11(1B) ? If so, the details thereof (₹)	No	
8.	Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section 11(2) in any earlier year-		
	has been applied for purposes other than charitable or	No	

THE EQUESTRIAN FEDERATION OF INDIA
BALANCE SHEET AS ON 31ST MARCH, 2019

LIABILITIES	Current Year	Previous Year	ASSETS	Current Year	Previous Year
General Reserve fund :			Cash and Bank Balance:		
Opening Fund 70,268,483.71			Cash in Hand 13,347.00	13,347.00	5,467.00
Less: TDS of last year transferred 12,579.00			Cash at Bank- Syndicate Bank (1,350.51)	(1,350.51)	1,385,378.07
Add: Excess of Income over Expenditure 13,101,792.24	83,357,696.95	70,268,483.71	Cash at Bank- Syndicate Bank- Retirement Benefit 510,421.88	510,421.88	361,315.73
Current Liabilities & Provision :			Investments:		
Audit Fee Payable 36,000.00	36,000.00	51,920.00	Fixed Deposit with Banks (Including Accrued interest thereon) 47,264,488.79	47,264,488.79	57,203,108.87
Subscriptions received in advance 88,000.00	88,000.00	83,000.00	Units of UTI US - 64 2,481,859.66	2,481,859.66	2,344,415.20
Expenses Payable against 17th Asian Games expenses 4,056,004.59	4,056,004.59	4,056,004.59	Fixed Assets :		
Membership Fee pending till Confirmation 83,000.00	83,000.00	81,000.00	As per Annexure - "A" attached 463,756.96	463,756.96	252,175.00
Retirement benefits Payable 510,421.88	510,421.88	361,315.73	Current Assets & Advances :		
Financial Assistances to officials Payable 25,000.00	25,000.00	138,000.00	Closing Stock of Postage Stamps 63.00	63.00	280.00
Expenses Payable (As per Annexure 'B') 2,452,745.11	2,452,745.11	309,035.00	Closing stock of jackets, T-shirts etc. 72,295.95	72,295.95	72,295.95
Advance Received for Solidarity Jumping Coaching 170,586.98	170,586.98	1,047,768.90	Outstanding Annual Subscriptions 398,900.00	398,900.00	341,400.00
Corpus Fund Refundable 100,000.00	100,000.00	50,000.00	Advance for Asian Trail Game -	-	66,748.00
Expenses Payable against 18th Asian Games 9,379,828.13	9,379,828.13	-	Grant for 17th Asian Games receivable 11,399,260.11	11,399,260.11	11,399,260.11
Bid Amount Refundable 350,000.00	350,000.00	-	Expenses Receivables (As per Annexure 'C') 37,455,360.80	37,455,360.80	2,209,427.00
Advance Bid Amount received 550,000.00	550,000.00	-	Advance paid against expenses 892,006.00	892,006.00	52,428.00
Govt. Grant received and Payable For JNEC 2018 -Kolkata 1,275,000.00	1,275,000.00	-	Income Tax Deposited against Appeal 1,474,250.00	1,474,250.00	1,474,250.00
TDS Payable 6,376.00	6,376.00	-	TDS Receivable -	-	12,579.00
Advance Received for Cross Country Fence Set -	-	750,000.00	Security Deposit- Telephone 16,000.00	16,000.00	16,000.00
	102,440,659.64	77,196,527.93		102,440,659.64	77,196,527.93

Auditor's Report

As per our report of even date attached.

For Gyan Chandra & Co.

Chartered Accountants

FRN : 011232N

Pradeep C. Agrawal

Partner

Date : 09/07/2019

Place : New Delhi

For THE EQUESTRIAN FEDERATION OF INDIA

Secretary General

Equestrian Federation of India

Treasurer

Equestrian Federation of India

THE EQUESTRIAN FEDERATION OF INDIA
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

Page No. ---1

EXPENDITURE	Current Year	Previous Year	INCOME	Current Year	Previous Year
Event Expenses:			Govt. Grants & Corpus Money :		
Expenses for 18th Asian game - Claimed	28,311,193.80	-	Corpus Money	10,000.00	630,000.00
Expenses for 18th Asian game -Unclaimed	2,592,283.10	-	Registration fee from Riders & Horses (EFI & FEI)	599,001.00	517,718.00
Expenses for-Dressage Coaching Camp	2,370,863.20	-	Entry fee receipts	2,393,930.00	1,375,669.00
Expenses for-Eventing Coaching Camp	2,185,890.55	-	NOC Fee from Outside Agency for Indian riders participated in overseas Events	17,875,601.45	16,248,532.03
Expenses for- Show jumping Coaching Camp	2,949,393.61	211,058.00	Receipts and receivables for-18th Asian Game	28,311,193.80	-
Expenses for Tent pegging Camp	271,354.00	-	Receipts and receivables for-Dressage Coaching Camp	2,339,536.00	-
Expenses for FEI WDC /Jumping challenge	142,854.00	102,631.00	Receipts and receivables for-Eventing Coaching Camp	1,472,711.00	-
Payment to FEI for Riders & Horses	648,824.85	639,570.25	Receipts and receivables for- Show Jumping Coach	2,829,846.00	-
Incentives to Associations	775,000.00	1,100,000.00	Receipts for Tent pegging Camp	229,341.00	-
Financial Assistance to Event organizers	513,000.00	325,000.00	Show Jumping Coaching Camp fee	-	628,951.00
Financial Assistance to officials of EFI for Courses	275,000.00	-	Sponsorship Fee for Coaching Camp	-	182,000.00
Expenses for NEC Dressage	294,840.15	-	Grant from Govt - FEI Solidarity Eventing	877,181.92	928,995.10
Show Cross Country Set-Non reimbursed portion	300,000.00	-	Grant from FEI for WDC	-	113,855.01
Exp. for Eventing event FEI Course & CCI* Meerut	182,511.00	-	Reimbursement of Asian Trail Games	-	1,984,153.00
JNEC	101,011.00	-	Bid Amount for Events	-	40,000.00
Expenses for NEC tent Pegging Qualifier team	40,773.00	-			
NEC/CCI*/CIC*/Eventing, Bangalore	148,456.32	-	Subscription & Other Income:		
Expenses for Asian Game Trial	160,470.00	-	Application fees - Individual	2,000.00	29,000.00
AEF Under 21 Dressage	51,300.00	-	Application fees - Clubs and Associations	12,000.00	5,000.00
Expenses for Endurance Clinic Game	35,050.00	-	Application fees - Life Member	56,000.00	36,000.00
CSI Jumping Expenses	45,886.00	-	Life Membership fee	399,000.00	405,000.00
FEI world Dressage challenge	93,579.51	-	Annual Subscriptions from Members	1,016,000.00	1,516,000.00
Medals, Rosetts & Momentos expenses	190,239.00	87,252.00	Nomination fee for AGM	8,000.00	3,000.00
Expenses for FEI Solidarity Eventing	795,625.92	858,989.10	Interest on Fixed Deposits and Saving Accounts	3,403,079.76	3,710,458.55
Expenses for FEI Solidarity Programme	81,556.00	70,006.00	Other Receipts	31,000.00	14,000.00
Expenses for 18th Asian Trail Games	-	2,184,080.18	Dividend on UTI Bonds	138,904.18	394,472.47
Expenses for FEI Gen. Vet Course	-	132,262.00	Sale of T-Shirts, Tie, Cap & Cufflin, Guidelines	27,265.00	68,510.00
Organizing Fee/Calander Fee- FEI	-	204,462.40	Surplus on Hiring of Jumping Set	-	50,000.00
Expenses on World Jumping Challenge algeria	-	25,705.00			
Expenses for Show Jumping Coaching camp	-	536,712.00			
Expenses for FEI Sports Forum Meeting	-	461,221.08			
Expenses for Coaching Camp-Coaches Dibrugrah	-	181,021.78			
			Excess subscription		
Balance Carried Forward	18,474,636.10	21,761,343.37			
	62,031,591.11	28,881,314.16		62,031,591.11	28,881,314.16

Date : 09/07/2019
Place : New Delhi

For THE EQUESTRIAN FEDERATION OF INDIA

Secretary General
Equestrian Federation of India

Treasurer
Equestrian Federation of India

THE EQUESTRIAN FEDERATION OF INDIA
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

Page No. ---2

Administration Expenses:			Balance Brought Forward	18,474,636.10	21,761,343.37
FEI General Assembly/Extra Ordinary G.Assembly	281,831.00	624,897.00			
AGM/ECM Expenses	891,817.00	298,623.00			
Annual Fee - Indian Olympic Association (IOA)	1,000.00	1,000.00			
Subscription and Expenses to FEI, AEF & ITPF	321,473.77	136,322.00			
Travelling & Conveyance	402,774.60	196,717.00			
Salaries	565,756.00	309,007.00			
Office Maintenance	63,676.00	74,439.00			
Misc. Expenditures	43,666.00	60,063.88			
Legal & Professional Expenses	1,799,100.00	97,740.00			
Postage Stamps & Courier	1,243.00	17,800.00			
Diwali Expenses	15,000.00	10,000.00			
Printing & Stationary	199,119.00	304,452.00			
Bank Charges	94,556.55	80,876.82			
Electrical & Computer running Expenses	34,741.00	36,814.00			
Telephone, Internet & Fax	117,502.00	127,709.00			
Web Site Expenses	219,390.00	336,491.00			
Audit Fee	40,000.00	51,920.00			
Depreciation on Fixed Assets	115,658.04	43,560.95			
Employer's Contribution towards PF	135,052.00	87,560.00			
Unrecoverable Membership fee written off	-	246,450.00			
Unrecoverable Entry fee written off	-	486,692.00			
Purchase of T-shirts, Jackets, Tie etc.	-	148,177.50			
Unusable Fixed Asset written off	-	95,494.58			
Advertisement	-	74,970.00			
Round off	1,428.00	-			
Prior Period Expenses/Income	28,059.90	-			
Excess of Income over Expenditures	13,101,792.24	18,438,463.64			
	18,474,636.10	21,761,343.37		18,474,636.10	21,761,343.37

Auditor's Report

As per our Report of even date attached.

For Gyan Chandra & Co.

Chartered Accountants

FRN : 011232N

Pradeep C. Agrawal

Partner

Date : 09/07/2019

Place : New Delhi

For THE EQUESTRIAN FEDERATION OF INDIA

Secretary General
Equestrian Federation of India

Treasurer
Equestrian Federation of India

THE EQUESTRIAN FEDERATION OF INDIA
FIXED ASSETS AND DEPRECIATION
For the year ended 31st March , 2019

Annexure -A

PARTICULARS	RATE OF DEP.	BALANCE AS ON 01.04.2018	ADDITION MORE THAN SIX MONTH	LESS THAN SIX MONTHS	SALE/DISPOSAL	TOTAL	DEPRECIATION DURING THE YEAR	BALANCE AS ON 31.03.2019
	15%							
Office Equipments		21,281.87	0.00	0.00	0.00	21,281.87	3,192.28	18,089.59
Mobile		-	0.00	0.00	0.00	0.00	0.00	0.00
Air Conditioner		58,876.44	0.00	0.00	0.00	58,876.44	8,831.47	50,044.97
Refrigerator		4,128.68	0.00	0.00	0.00	4,128.68	619.30	3,509.38
Fax Machine		5,546.32	0.00	0.00	0.00	5,546.32	831.95	4,714.37
Water Cooler		1,574.99	0.00	0.00	0.00	1,574.99	236.25	1,338.74
Tata Sky		6,969.69	0.00	0.00	0.00	6,969.69	1,045.45	5,924.24
Measuring Wheel		1,148.41	0.00	0.00	0.00	1,148.41	172.26	976.15
Television		44,433.57	0.00	0.00	0.00	44,433.57	6,665.04	37,768.53
Air Cooler		6,724.05	0.00	0.00	0.00	6,724.05	1,008.61	5,715.44
Lances for Tent Pegging		15,262.50	0.00	0.00	0.00	15,262.50	2,289.38	12,973.13
RO Kent -Water purifier		6,293.55	0.00	0.00	0.00	6,293.55	944.03	5,349.52
Photo Copier Machine		-	0.00	155,840.00	0.00	155,840.00	11,688.00	144,152.00
Almirah		9,022.22	0.00	0.00	0.00	9,022.22	1,353.33	7,668.89
		181,262.29	0.00	155,840.00	0.00	337,102.29	38,877.34	298,224.95
	10%							
Furniture & Fixture		28,001.40	0.00	0.00	0.00	28,001.40	2,800.14	25,201.26
Cups & Trophies		20,097.60	0.00	0.00	0.00	20,097.60	2,009.76	18,087.84
Flag		15,193.17	0.00	0.00	0.00	15,193.17	1,519.32	13,673.85
Steel Box & Racks		3,855.78	0.00	0.00	0.00	3,855.78	385.58	3,470.20
		67,147.95	0.00	0.00	0.00	67,147.95	6,714.80	60,433.16
	40%							
UPS		158.32	0.00	0.00	0.00	158.32	63.33	94.99
Printer		130.16	0.00	0.00	0.00	130.16	52.06	78.10
Computer & Laptop		3,476.28	171,400.00	0.00	0.00	174,876.28	69,950.51	104,925.77
		3,764.76	171,400.00	0.00	0.00	175,164.76	70,065.90	105,098.86
TOTAL		252,175.00	171,400.00	155,840.00	0.00	579,415.00	115,658.04	463,756.96

Place: New Delhi
Date: 08/07/2019

For THE EQUESTRIAN FEDERATION OF INDIA

Secretary General
Equestrian Federation of India

Treasurer
Equestrian Federation of India

THE EQUESTRIAN FEDERATION OF INDIA
Details of Expenses Payable as on 31.03.2019

Annexure-B

<i>Particulars</i>	<i>2018-19</i>	<i>2017-18</i>
M/s Equeineeds- Cross Country Set	1,300,000.00	-
Zoom HKG info soft	284.00	-
Telephone Expenses Payable	3,019.00	3,424.00
Travel Expenditure for EFI Officials	-	12,186.00
Coaching Camp-Indian Tent Pegging	-	12,200.00
Amount Payable for Eventing Coaching Camp	401,678.11	-
Amount Payable for Dressage Coaching Camp	463,183.00	-
Bulaqi Dass Singhal & Sons for jumping Set	245,000.00	245,000.00
Accounting Charges	39,581.00	36,225.00
Total	2,452,745.11	309,035.00

Annexure-C

Details of Expenses Receivables from Govt Authorities and Organisations
As on 31.03.2019

<i>Particulars</i>	<i>2018-19</i>	<i>2017-18</i>
Claim receivable for Coaching Camp	6,632,093.00	-
Claim receivable for 18th Asian Games	28,311,193.80	-
Claim receivable for Country Set	250,000.00	-
Claim receivable for NEC Tent Pegging	60,888.00	-
Claim receivable for FEI WJC	145,650.00	-
Claim receivable for Various Programme	67,354.00	-
Claim receivable for CSIJB	8,960.00	-
Corpus Money Receivable	170,000.00	170,000.00
Grant for salary of Asstt. Secretary Receivable	431,640.00	274,365.00
Grant Receivable for Show Jumping Set	245,000.00	245,000.00
Amount receivables from Event organisations	80,259.00	91,715.00
Claim receivable for 18th Asian Trail Games	1,052,323.00	1,428,347.00
Total	37,455,360.80	2,209,427.00

Name	THE EQUESTRIAN FEDERATION OF INDIA
Date of formation	13.07.1967
Address	B- Sqn, 61, Cavalry, Cariappa Marg, Delhi Cantt. NEW DELHI - 110 010
Previous Year	2018-19
Assessment Year	2019-20
PAN	AAATE2736P
Ward/Circle/Range	

STATEMENT OF ASSESSABLE INCOME

INCOME FROM OTHER SOURCES :

Gross Income:

Govt. Grants & Corpus Money	5,69,38,342	
Subscription & Other Income	15,51,265	
Interest on saving & Fixed Deposit accounts	34,03,080	
Dividend on UTI Bonds- exempt	1,38,904	6,18,92,687
Unutilised accumulated Funds of earlier year u/s 11(2):		-
		6,18,92,687

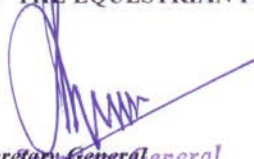
Application of Income during the year :

i) Purchase of Fixed Assets during the Previous year	3,27,240	
Total Income Applied during the P Y 2018-19	4,89,29,799	
Less: Depreciation charged on addition of Fixed Assets	80,248	
	4,88,49,551	
ii) Income Applied during the Previous year 2018-19	1,68,76,525	
iii) Income applied out of earlier year set apart income u/s 11(2) -AY 16-17	72,05,895	
iv) Expenses incurred outside India eligible u/s 11(1) (c)	2,47,67,131	4,88,49,551
Less : Set Apart u/s 11(1) (a) @ 15% maximum of available surplus or less available	92,83,903	
Less : Accumulated u/s 11(1)(2)- Receivable Amount	-	
Less : Accumulated u/s 11(2) - 15% of Gross receipts for specific purpose	32,00,000	6,16,60,694
Taxable Income		2,31,993
Tax Due		-
Add: Education cess @ 4%		-
Add: Interest u/s 234A/234B/234C		-
Less : TDS on Interest & Other Receipts		-
Less : Advance Tax		-
TAX PAYABLE / REFUND RECEIVABLE		-
Less: Tax paid u/s 144 A- Self Assessment tax		-
TAX PAYABLE / (REFUND RECEIVABLE)		-

DETAILS OF ACCUMULATED FUND AND ITS UTILISATION U/S 11(2) :

A.Y.	Accumulated fund	Utilised	Unutilised and Taxed	Balance
2016-17	1,20,15,000	72,05,895	-	48,09,105
2017-18	1,13,85,000	-	-	1,61,94,105
2018-19	1,26,50,000	-	-	2,88,44,105
2019-20	32,00,000			3,20,44,105

For THE EQUESTRIAN FEDERATION OF INDIA


 Secretary General
 Equestrian Federation of India


 Treasurer
 Equestrian Federation of India

THE EQUESTRIAN FEDERATION OF INDIA
DETAILS OF ACCUMULATED FUND AND ITS UTILISATION U/S 11(2) :

Accumulated for FY 2015-16 (AY 2016-17):

Events and Training of Riders, Coaches and officials :	72,09,000	
Infrastructure Development	48,06,000	1,20,15,000

Actual Utilised out of Above:

<i>Particulars</i>	<i>Expenditures</i>	<i>Recovered</i>	<i>Net Expenses</i>
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Events and Training of Riders, Coaches and officials :

Expenses for 18th Asian game -Unclaimed	25,92,283	-	25,92,283
Expenses for-Eventing Coching Camp	21,85,891	14,72,711	7,13,180
Expenses for- Show jumping Coaching Camp	29,49,394	28,29,846	1,19,548
Expenses for-Dressage Coaching Camp	23,70,863	23,39,536	31,327
Expenses for Tent pegging Camp	2,71,354	2,29,341	42,013
Expenses for FEI WDC /Jumping challenge	1,42,854	-	1,42,854
Payment to FEI for Riders & Horses	6,48,825	-	6,48,825
Financial Assistance to officials of EFI for Courses	15,63,000	-	15,63,000
Expenses for NEC Dressage	2,94,840	-	2,94,840
Show Cross Country Set- Non reimbursed portion	3,00,000	-	3,00,000
Exp. for Eventing event FEI Course & CCI* Meerut	1,82,511	-	1,82,511
Expenses for NEC tent Pegging Qualifier team	40,773	-	40,773
NEC/CCI*/CIC**Eventing, Bangalore	1,48,456	-	1,48,456
Expenses for Asian Game Trial	1,60,470	-	1,60,470
AEF Under 21 Dressage	51,300	-	51,300
Expenses for Endurance Clinic Game	35,050	-	35,050
CSI Jumping Expenses	45,886	-	45,886
FEI world Dressage challenge	93,580	-	93,580
	1,40,77,329	68,71,434	72,05,895

Infrastructure Development

-	-	-
1,40,77,329	68,71,434	72,05,895

For THE EQUESTRIAN FEDERATION OF INDIA

Secretary General
Equestrian Federation of India

Treasurer
Equestrian Federation of India

ANNEXURE -

M/S THE EQUESTRIAN FEDERATION OF INDIA
For the Financial year ended 31st March 2019.

1. SIGNIFICANT ACCOUNTING POLICIES

a. **Basis of preparation:**

The financial statement are prepared under the historical cost convention on the accrual basis in accordance With Generally Accepted Accounting Principles (GAAP) in India, and materially comply with accounting standards issued by ICAI and the provisions of Income Tax Act, 1961.

b. **Use of Estimates:**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amount of revenues and expenses during the period. Actual results may differ from these estimate.

c. **Revenue Recognition:**

Revenue are recognised as under:

- a) Revenue with respect to subscription, Grants and corpus money is recognized as due.
- b) Interest is recognized on accrual basis.
- c) Dividends is recogized when right to receive are establised.

d. **Fixed Assets:**

Fixed Assets are stated at cost less accumulated depreciation. Costs include cost of acquisition and all other attributable cost for bringing the asset to its working condition for its intended use. The assets are capitalized from the date whenthey are ready to put to use.

e. **Depreciation:**

Depreciation is provided on a WDV method at the rates specified in the Income Tax Act, 1961.

f. **Inventories:**

Stocks are valued on FIFO basis and are stated at lower of cost or net realizable value.

g. **Investments:**

Long term investments are stated at cost, after providing for diminution in their carrying values, if any, other than of temporary nature. Current investments are carried at lower of cost or fair value on individual investment basis.

h. **Taxation:**

The current charge for Income Tax is calculated in accordance with the relevant tax regulations applicable to the Federation.



i. **Impairment of Assets**

The Federation at each balance sheet date whether there is any indication that an asset may be impaired. If Any such indication exists, the Federation estimates the recoverable amount of the asset. If such recoverable amount of the asset or the recoverable amount of the cash-generating unit to which the asset belongs is less than its carrying amount, the carrying amount is reduced to its recoverable amount. The reduction is treated as an impairment loss and is recognized in the Income and Expenditure account.

j. **Provisions**

A provision is recognized when:

- i. the Federation has a present obligation as a result of past event;
- ii. it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation; and
- iii. a reliable estimate can be made of the amount of the obligation.

Provisions are not discounted to its present value and are determined based on best estimate required to settle the obligation at the balance sheet date. These are reviewed at each balance sheet date and adjusted to reflect the current best estimates.

2-Notes to Accounts:

1-Previous year's figures have been regrouped, rearranged and re-casted wherever considered necessary.

2-CONTINGENT LIABILITIES NOT PROVIDED FOR:

- a) Income tax Liability in respect of Appeal pending before income tax Authority for Rs. 73.71 lakh.
- b) Payment to service providers in respect of 17th Asian Games for Rs. 40.56 Lakh.
- c) Legal cases pending before Hon'ble Court against Federation –Amount not quantifiable.

3-The Federation acquired Fixed Assets worth of Rs. 3.27 lakh and No Fixed Assets disposed off during the year.

4-The Federation have encashed Fixed Deposit worth of Rs. 100 Lakh during the year for utilisation of 18th Asian Games expenses.

5- The Federation expended Rs. 17.99 Lakh (Rs. 0.98 Lakh) towards legal Expenses during the year to defend interest of the EFI.

6-Realisation of Grant/ amount receivable from Ministry of Sports/IOA, Govt of India for 17th Asian Games amounting to Rs. 1,13,99,260/- is uncertain due to prolong delay and technical ground.



PROPOSED BUDGET FOR 2019-2020

S No	Head	Budget allotted for 2018-2019	Expenditure for 2018-2019	Proposed Expenditure for 2019-20	Remarks
1.	Establishment incl Salary & Allowances (incl PF) to Office Staff	10,00,000/-	9,46,044/-	8,00,000/-	Office Consultant/ Office Messenger and Data Entry Operator
2.	Postage Stamps and Courier	30,000/-	25,269/-	30,000/-	
3.	Office Maintenance/ Rent	1,70,000/-	1,21,631/-	1,70,000/-	
4.	Legal & Professional expense	25,00,000/-	16,65,910/-	10,00,000/-	Expenditure incurred for court cases pertaining to Mr Angad Sahlot, Ms Neesha Khatau & Mr Balaji Vijay Shankar
5.	Telephone/Internet/Fax/ Website	3,00,000/-	2,62,261/-	3,00,000/-	
6.	Payment of Subscription to FEI/AEF/ITPF/IOA	3,50,000/-	3,23,474/-	3,50,000/-	Registration Fee, Annual Subscription and Calendar Fee etc
7.	Annual General Assembly FEI/AEF	5,60,000/-	3,89,645/-	5,60,000/-	
8.	International events in India and abroad, Foreign Coaches, Foreign Competition, Conduct of Trials & Coaching Camps	65,00,000/-	95,27,943/-	95,00,000/-	Rs 70,00,000/- required for Coaching Camps. Rs 25,61,913/- has been received from SAI for 06 x Coaching Camps. Claim for balance camps awaited. Travel expense of FEI Judge in connection with FEI WDC of Rs 99,496/- received from FEI.
9.	Electricity & Water charges, etc	-	-	-	
10.	National events (Medals, Rosettes, Mementos, Trophies & Certificates)	5,00,000/-	1,90,230/-	3,00,000/-	
11.	Travel expenses of Officials detailed by EFI	1,50,000/-	2,48,338/-	2,00,000/-	Addl expenditure incurred on account of Air fare of Col RK Dahiya, Maj Gen Balasubramanian & Mr Nafe Singh
12.	Publicity & Media	2,00,000/-	-	2,00,000/-	

S No	Head	Budget allotted for 2018-2019	Expenditure for 2018-2019	Proposed Expenditure for 2019-20	Remarks
13.	Stationery and Printing	2,50,000/-	10,09,609/-	7,31,600/-	Addl expenditure incurred on account of printing of EFI Coffee Table Book
14.	Visit EFI Officials Abroad	2,50,000/-	1,22,738/-	2,50,000/-	
15.	Financial assistance for REL	10,00,000/-	7,75,000/-	10,00,000/-	As per Para 5.19 of minutes of AGM 2016 to cater for incentive of Rs. 50,000/- to organiser of REL on successful conduct.
16.	Financial assistance to Army Units for organising events	13,00,000/-	7,00,000/-	10,00,000/-	As per Para 4.5 of minutes of AGM 2017 to cater for financial assistance to Army Units organising NEC/JNEC, CCI*/CCI**.
17.	Miscellaneous expenditure (AGM / ECM, repair & maintenance of Computer & other expenditure)	6,00,000/-	14,63,130/-	10,00,000/-	Addl expenditure incurred on account of visit of FEI President, 18th Asian Games Medal Winner party expenditure & TDS expenditure
18	Financial Assistance to the Officials who are detailed by the EFI to attend any Course Abroad	2,00,000/-	2,50,000/-	3,00,000/-	As per Para 5.21 of minutes of AGM 2016 wrt financial assistance to attend courses abroad.
19.	Expenditure for 18 th Asian Games	-	2,15,24,113/-	93,79,823/-	Claim for Rs 2,83,11, 193/- fwd to SAI. Proposed amount of Rs 93,79, 823/- to cater for payments due. In addition expdr of Rs. 25, 92, 293/- has been borne by EFI.
20	Asian Championship at Pattaya wef 01 to 08 Dec 2019	-	-	2,00,00,000/-	Likely expdr on account of Transportation and allied expenses.
	Total	1,58,60,000/-	3,95,45,335/-	4,71,21,423/-	

LIST OF NEW MEMBERS FROM 01ST APRIL 2018 TO 31ST MARCH 2019**(a) LIFE MEMBERS**

S.No	Name	Membership No.
1	Dr Sukhbir Singh	LM-703
2	Maj Alfaise Rasheed	LM-704
3	Mr Mir Ismail Jawad	LM-705
4	Mr Md Sameer Islam	LM-706
5	Ms Lucie Kumarova	LM-707
6	Lt Col Umesh Maral	LM-708
7	Maj Arti Rawat	LM-709
8	Mr Raj K.R. Bhatia	LM-710
9	Lt Col Vivek Mahajan	LM-711
10	Mr Abdeali Masaliya	LM-712
11	Mr Prashant Narendra Gunjalkar	LM-713
12	Mr Jagmahinder Singh	LM-714
13	Ms Sukh Mishra	LM-715
14	Hony Capt Bhagirath (Retd)	LM-716
15	Mr Sandeep Sharma	LM-717
16	Mr Vivek Kumar	LM-718
17	Maj Chandan Singh	LM-719
18	Capt Mahboob Husain Arastu (Retd)	LM-720
19	Mr Deepak Singh Bhadoriya	LM-721
20	Mr Saswat Kumar Rout	LM-722
21	Mr Sandeep Prakash	LM-723
22	Mr Pradyumna Prashant Dhumal	LM-724
23	Mr Ashish Ahluwalia	LM-725
24	Col AK Goswami	LM-726
25	Capt Vishwadeep Dahiya	LM-727
26	Mr Smruti Ranjan Mohanty	LM-728
27	Mrs Ruchika Mohanty	LM-729
28	Lt Col Gautam Das (Retd)	LM-730
29	Capt Suraj Gaur	LM-731
30	Capt Abhishek	LM-732

S.No	Name	Membership No.
31	Mr Allan Shaun Michael	LM-733
32	Mr Austin Paul Michael	LM-734
33	Maj Amit Choudhary	LM-735
34	Sep N.B. Singha	LM-736
35	Sep Vikas Yadav	LM-737
36	Dr Mohammad Mohsinuddin Qazi	LM-738
37	Lt Col P Deena Thayalan	LM-739
38	Mr Mohit Verma	LM-740
39	Col Jaiveer Singh	LM-741
40	Mr Kush Khaitan	LM-742
41	Mr CH Nihal Singh	LM-743
42	Mr Raghu Panchakarla	LM-744
43	Capt K.L. Sameer Kumar	LM-745
44	Mr Ghanshyam Singh Rathore	LM-746
45	Col Navneet Singh Thiara	LM-747
46	Dr Rahul Thapar	LM-748
47	Mr Dharmendra Singh	LM-749
48	Lt Col Deepak Verma	LM-750
49	Ms Debjani Mohanty	LM-751
50	Mr Abdul Hannan Khan	LM-752
51	Mr Anirban Bera	LM-753
52	Ms Shikha Mundkur	LM-754
53	Lt Col Winson Daniel	LM-755
54	Dr Jagyandatt Pati	LM-756
55	Mr Dheeraj Koundal	LM-757
56	Ms Aditi Yadav	LM-758

(b) INDIVIDUAL MEMBERS

S.No	Name	Membership No.
1	Lt Col MM Rahman	IM-581
2	Lt Gen Gopal R, UYSM, AVSM, SM	IM-582

(c) **UNIT MEMBERS**

-----NIL-----

(d) **CLUB MEMBERS**

S.No	Name	Membership No
1	Tamilnadu Horse Riders Association No. 130 Old Mahabalipuram Road, Sholinganallur Chennai 60019	CM-330
2	Army Public School (APS) Samba Post, Teh & Dist -Samba J&K - 184121	CM-331
3	Sagar Equestrian Sports Academy PL No.12 Ganesh Nagar Vistar, Behind Kardhani Kalwar Road Jothwara, Jaipur, Rajasthan	CM-332
4	Taurian Equestrian Centre Knowledge City, Village Hazam P.O. Dundigara, Ranchi-835221, Jharkhand	CM-333
5	Elite Sports Academy 243, C, Express View Appts Sect 93, Noida (UP)	CM-334
6	Army Public School (APS) Beas Post Office – Dhilwan Dist – Kapurthala, Punjab-144804	CM-335
7	Indigenous Horse Owners Association Gala No. 417, Ajay Services Industrial Premises, B-Anjirwadi, DR. Mascarenhas Road, Mumbai City, Maharashtra-400010	CM-336
8	The Studbook & Horse Breeders Federation Ashish Building, Bhairavnath Post Office NR Mira Cinema Cross Roads, Maninagar Ahmadabad, Gujrat-380008	CM-337
9	1 Signal Training Centre Riding Club, HQ 1 Signal Training Centre, Jabalpur Madhya Pradesh-482001	CM-338

(e) **ASSOCIATION MEMBERS**

S.No	Name	Membership No
1	Equestrian Association of Meghalaya The Stone Cottage, Annesville Estate 3 1/2 Mile, Upper Shillong - 793005	AM-31
2	The Equestrian Association of Arunachal Pradesh Office of the Deputy Commissioner, Itanagar Capital Complex Behind Gyan Ganga School, Chandan Nagar Itanagar, Arunachal Pradesh-791113	AM-32

TENTATIVE EFI CALENDAR : 2019-20

S No	Tentative Dates	Discipline	Events	Venue	Organizer
1	01 – 15 Aug 19	All Discipline	Sapta Shakti Horse Show FEI Asian Championship (AC) Eventing 1 st Qualifier (CI* - Intro & CI** - L) FEI AC Dressage 1 st Qualifier	Jaipur	61 Cavalry
2	25 - 30 Aug 19	All Discipline	FEI AC Eventing 2 nd Qualifier (CI* - Intro, CI** - S & CI** - L) AEF Young Junior Rider Jumping Challenge Qualifier (North India) FEI AC Show Jumping 1 st & 2 nd Qualifier (North India) FEI AC Dressage 2 nd Qualifier	Meerut	RVC Centre & College
3	23 - 25 Aug 19	Jumping	AEF Young Junior Rider Jumping Challenge Qualifier (South India) FEI AC Show Jumping 1 st & 2 nd Qualifier (South India)	Bangalore	Embassy International Riding School
4	14 - 15 Sep 19	Jumping	FEI AC Show Jumping 3 rd Qualifier (South India)	Bangalore	Embassy International Riding School
5	14 - 25 Sep 19	All Discipline	Army Equestrian Championship 2019 FEI AC Eventing 3 rd Qualifier (Pre-Novice, Novice, CI* - Intro, CI** - S & CI** - L), FEI AC Show Jumping 3 rd Qualifier (North India) FEI AC Dressage 3 th Qualifier	Meerut	RVC Centre & College
6	23 Sep - 02 Oct 19	Eventing	Coaching Camp for Seniors	Meerut	RVC Centre & College
7	19 - 28 Oct 19	Dressage	Coaching Camp for Seniors	Delhi	Army Polo & Riding Centre
8	04 -05 Nov 19	Dressage	FEI World Dressage Challenge 2019 (North India)	Delhi	Army Polo & Riding Centre
9	07-08 Nov 19	Dressage	FEI World Dressage Challenge 2019 (South India)	Bangalore	ASC Centre & College
10	16 - 17 Nov 19	Jumping	FEI Jumping Childrens Classics(Silver/Bronze)	Bhopal	MP State Equestrian Academy
11	17 - 26 Nov 19	Show Jumping	Coaching Camp for Seniors	Mumbai	ARC Mumbai
12	29 Nov 19 01 Dec 19 08 Dec 19	Jumping	FEI World Challenge Jumping 2019 (CAT 'A', 'B' & 'C') (South India)	Mumbai	ARC Mumbai

S No	Tentative Dates	Discipline	Events	Venue	Organizer
13	01 Dec 19 03 Dec 19 10 Dec 19	Jumping	FEI World Challenge Jumping 2019 (CAT 'A','B' & 'C') (North India)	Delhi	Army Polo & Riding Centre
14	01 - 10 Dec 19	Horse Show	Delhi Fall Horse Show	Delhi	Army Polo & Riding Centre
15	10 - 19 Dec 19	Show Jumping	Coaching Camp for Junior	Bangalore	Embassy International Riding School
16	14 - 20 Dec 19	Tent Pegging	National Equestrian Championship 2019-20	Sarangkheda (Maharashtra)	Chetak Festival Committee (TBC)
17	22 - 31 Dec 19	All Disciplines (excluding Endurance)	Junior National Equestrian Championship 2019 Asian Equestrian Federation (AEF) U-21 Dressage Championship Qualifier	Bangalore	Embassy International Riding School
18	02 - 11 Jan 20	Dressage	Coaching Camp for Seniors	Delhi	Army Polo & Riding Centre
19	15 - 20 Jan 20	Dressage	National Equestrian Championship 2019-20	Delhi	Army Polo & Riding Centre
20	24 Jan - 02 Feb 20	Show Jumping	Coaching Camp for Seniors	Kolkata	Tollygunge Club, Kolkata
21	03 - 09 Feb 20	Show Jumping	National Equestrian Championship 2019-20	Kolkata	Tollygunge Club, Kolkata
22	Feb 2020	Endurance	National Equestrian Championship 2019-20	TBD	TBD
23	15 - 24 Feb 20	Eventing	Coaching Camp for Seniors	Meerut	RVC Centre & College
24	01 - 15 Mar 20	Eventing	National Equestrian Championship (Pre-Novice, Novice, CI* - Intro, CI** - L & CI*** - S) FEI Course for Eventing Level 1 & 2 Judge, TD & CD	Meerut	RVC Centre & College
25	10 - 19 Mar 20	Dressage	Coaching Camp for Junior	Delhi	Army Polo & Riding Centre
26	25 Mar - 05 Apr 20	All Disciplines	Delhi Horse Show	Delhi	Army Polo & Riding Centre

TENTATIVE REGIONAL EQUESTRIAN LEAGUE (REL) CALENDAR : 2019-2020

S No	Tentative Dates	Discipline	Events	Venue	Organizer	Remarks
1	05 - 15 Aug 19	Show Jumping & Tent Pegging	REL (NEC & JNEC)	Jaipur	61 Cavalry	
2	24 - 25 Aug 19	Show Jumping & Dressage	REL (NEC & JNEC)	Bangalore	Embassy International Riding School	
3	25 - 30 Aug 19	Show Jumping & Dressage	REL (NEC & JNEC)	Meerut	RVC Centre & College	
4	07 - 08 Sep 19	Show Jumping, Dressage & Tent Pegging	REL (NEC & JNEC)	Hyderabad	Hyderabad Polo & Riding School	
5	14 - 25 Sep 19	Show Jumping & Dressage	REL (NEC & JNEC)	Meerut	RVC Centre & College	
6	09 - 12 Nov 19	Show Jumping & Dressage	REL (NEC & JNEC)	Ranchi	Taurian World School, Ranchi	
7	18 - 20 Nov 19	Show Jumping & Dressage	REL (NEC & JNEC)	Bhopal	MP State Equestrian Academy	

Note :- REL events have not been included in the above Calendar. As and when the Bids for REL events are submitted by the respective Regional Members duly recommended by Vice President (Sports Development), the same will be incorporated in the above Calendar. The Bids duly recommended by Vice President (Sports Development) must reach EFI Sectt atleast one month in advance of the date of REL for inclusion in EFI calendar.

ELECTIONS BYE LAW

GENERAL

1. As per Statutes of EFI, members of the Executive Committee and Selection Committee of EFI, shall be elected in the General Body Meeting/ Extra Ordinary General Body Meeting. Elections of the members of Executive Committee and Selection Committee will be held whenever a vacancy occurs during the General Body Meeting/ Extra Ordinary General Body Meeting. All such elected members will serve a four year term. For Selection Committee members the term will terminate at the AGM/ election succeeding the Asian games.

ELECTION COMMISSION (EC)

2. The Secretary General in consultation with the Vice President (Administration), will detail the Election Commission. The responsibility for the entire conduct of elections will be that of the Election Commission. The Secretariat will extend all necessary help to the Commission. The composition of the Election Commission will be as under :-

- (a) Presiding Officer and 04 members of the Election Commission.
- (b) Staff for supervision of stamping of Ballot Papers and submitting of Ballots as required to be detailed by the EC.

3. In case the Election Commission so desires, a meeting shall be arranged with the candidates.

4. The Election Commission is to be informed about the date, time and venue for **opening** of the **Nomination Forms** received from the contestants. The Nomination Forms will be opened and examined for correctness/ fulfilling the required QR, and accepted/rejected. The same will be signed by the Election commission(Presiding Officer/Member) and handed over to the Secretary General for preparing the check sheet. A list of accepted contestants is to be displayed on the Notice Board in EFI within **24 hours** of opening of the Nomination forms.

ELIGIBILITY TO CONTEST

5. All Individual /Life Members who are Indian citizens and are **18 years** of age and above are **eligible to contest**.

6. To contest elections for the Selection Committee members who have won medals in any of the disciplines in National Equestrian Championships are eligible. A Selection Committee member may seek re-election for another term by simple majority.

7. Members who wish to contest will be proposed and seconded by members of the EFI.

8. Rules for Govt servant will be applied as per DOPT Guidelines issued vide Govt of India, Ministry of Personnel, Public Grievances & Pension Department of Personnel & Training letter No F.No 11013/1/2016-Estt.A-III dated 05 Aug 2019 (Copy attached).

NOTIFICATION OF ELECTION

9. The notification of elections will be sent at the last known postal address of the members as per records held by the Federation. The Federation will not be responsible for non-receipt of this notification by any member. The notification will also be posted on the Notice Board in the Federation office and on the official website of EFI (www.efinf.org).

SUBMISSION OF NOMINATION FORMS

10. Members desirous of contesting the election are required to submit nominations on the prescribed form, as attached with the AGM Notice. It can be collected from the office of the EFI. The same shall be filled and forwarded as under:-

- (a) The form will be forwarded in a sealed envelope super scribed in block letters, **NOMINATION FORM** indicating name and membership number.
- (b) Nomination forms should reach, either by hand or registered post by not later than the **nominated date**. In case of delivery by hand, it will be the responsibility of the members to obtain a receipt. Forms received after the due date and time will not be considered.
- (c) **Each candidate, will deposit Rs 1000/- as a deposit alongwith the Nomination form.**
- (d) The names of contestants will be filled in the Nomination form as they want it to appear on the Ballot Paper.
- (e) **All Govt officials filling nomination forms for elective post of Executive Committee members are required:-**
 - (i) **To submit a certificate stating that they have not been elected earlier as executive committee member of EFI failing which their nominations will be cancelled.**
 - (ii) **Submit a NOC from their respective departments.**

WITHDRAWAL OF NOMINATION

11. Last date and time for withdrawal of nomination will be 07 days prior to the election failing which nomination fees will not be refunded.

REJECTION OF NOMINATION PAPERS

12. Nomination papers will be opened by the Election Commission on (nominated date). The Nomination forms duly signed by the Election Commission will be handed over to the EFI Secretariat for preparing check sheet.

13. The nomination forms are liable to be rejected for any of the following reasons : -

- (a) Late receipt of nomination papers.
- (b) Incorrect membership number.
- (c) If the candidate, his proposer or seconder is under suspension or has not cleared his dues upto and including the last date and time of filing the nomination form.
- (d) Form is not in consonance with guidelines in the statutes

VOTING RIGHTS

14. All categories of members namely Life members, Individual, State Associations Institutions/Clubs/Units are eligible to vote. Members under suspension are **NOT** eligible to vote.

ELIGIBILITY TO VOTE

15. The following categories of members are NOT eligible to vote :-

- (a) A member who has failed to pay the annual dues, by 31 Mar of the year will be automatically disqualified from voting rights in ensuing General Assembly/ Extra Ordinary General Body Meeting.
- (b) Members under suspension are NOT eligible to vote.
- (c) Honorary President, Honorary Vice President and other Honorary Members and Ex-officio Members do not have voting rights.
- (d) State associations with provisional membership do not have voting rights.
- (e) Any other category mentioned in the Statutes.

VOTES

- (a) All Individual/Life members will have one vote.
- (b) Each State Association, Institution, Club or Unit has two votes and will be represented by a delegate (endorsed by an office-bearer).
- (c) Timing for voting : 1300 hrs onwards till 1600 hrs.

BALLOT PAPERS

16. On finalization of the list of contestants, the draft for printing of Ballot Papers is to be approved by Vice President (Administration). The names will be printed in order of membership number seniority. The ballots are assigned a color code for various posts.

17. The Ballot Papers, on receipt, are to be checked for correctness. Each Ballot Paper is to be stamped with the EFI round rubberstamp and initialed by the President/Member of the Election Commission.

CANVASSING

18. No canvassing is permitted on the day of elections within the complete area of the venue of elections. The candidate or their supporters are prohibited from canvassing in any manner and issuing any posters, pamphlets, hand bills or any other election material in support of their candidature within the premises of the venue of elections. This will be supervised by the Election Commission on the day of the polling. Violation of this will result in disqualification of the candidate.

PRESENCE OF CONTESTANTS OR THEIR REPRESENTATIVES

19. The members contesting the election or their authorized representative, (only EFI member) duly authenticated and permitted by Election Commission in writing, can be present at the following stages only: -

- (a) Prior to voting to verify that ballot boxes are intact.
- (b) After voting when ballot boxes are opened.
- (c) During counting of votes.

CASTING OF VOTES AND COUNTING

20. The Election Commission staff before issuing the ballot paper to the member will ensure that the member is in possession of his membership card, is not a defaulter and is not under suspension. The Ballot Papers will be collected by the members auth delegate endorsed by an office bearer after duly signing on the membership roll. Votes will be cast under the supervision of the Election Commission.

21. Marking of Ballot Papers by voters will be by the markers positioned in the voting booth.

22. Ballot boxes with necessary material will be placed at the election venue. These boxes will be sealed and after votes are cast **time for casting of the votes will come to an end immediately after three hours of start time as declared by the election commission** boxes will be opened by the Election Commission in the presence of contestants or their authorized representative, duly authenticated and permitted by Election Commission, to avoid any representation at a later date.

23. On completion of casting of votes, all the contestants or their representatives to be nominated in writing will be called inside the venue and will be allowed to witness the entire process of counting of the votes and compilation of results. Complaints, if any, with regard to the elections will be raised by the contestant on the spot in writing to the Presiding Officer of the Election Commission for appropriate action after deposition of fee Rs 1000/- (non refundable if the complaint is not upheld). After the results are finalized, no representation with regard to Election process and results will be entertained. The decision of the Presiding Officer of the Election Commission will be binding on the contestants.

24. In case of equality of votes, the Election Officer shall determine by lot which candidate shall be declared to have been elected.

25. The decision of the Election Commission is **final**.

DECLARATION OF RESULTS

26. The results of the election, compiled and signed by the Election Commission are to be handed over to the President/Secretary General, EFI, by the Presiding Officer, Election Commission, for announcement during the General Body Meeting / Extra Ordinary General Body Meeting. A final list of the elected members to the Executive Committee is to be displayed on the EFI Notice Board on the next working day by 1300 hrs.

27. Thereafter, the used Ballot Papers alongwith the result sheet duly signed and sealed by the Election Commission shall be handed over to the Secretary General by the Presiding Officer and shall be kept under the safe custody of the Secretary General till the next election.



F. No. 11013/1/2016-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Establishment A-III Desk)

North Block, New Delhi – 110001

Dated: 5 August, 2019

OFFICE MEMORANDUM

Subject: Sanction for holding an elective office under Rule 15(1)(c) of CCS(Conduct) Rules, 1964 – reg.

The undersigned is directed to say that as per Rule 15 (1) (c) of the CCS (Conduct) Rules, 1964, no Government servant shall except with the previous sanction of the Government, hold an elective office, or canvass for a candidate or candidates for an elective office, in any body, whether incorporated or not. DoPT's O.M. No. 11013/9/93-Estt.(A) dated 22.04.1994 had also stipulated that no Government servant should be allowed to hold elective office in any sports association/federation for a term of more than 4 years, or for one term whichever is less. Further, according to Department of Personnel & Training's OM No. 11013/11/2007-Estt (A) dated the 13th November, 2007, the entire time of the Government servant should be available to the Government and that no activities unconnected with his or her official duties should be allowed to interfere with the efficient discharge of such duties. All Ministries were requested to ensure that the participation of the Government servants in the activities of the cooperative societies conform to the above provisions and does not interfere with the discharge of their official duties.

2. Instances have come to notice where Government servants continue to hold elective offices in various capacities for unduly long periods. In some cases, where bye-laws of these bodies place restrictions on the number of consecutive terms a person may hold an office, Government servants are reported to have either got themselves re-elected after a gap or have got a family member/ close relative elected as a surrogate in order to keep control of such bodies. In such cases, Government servants may not be bestowing adequate attention upon their official duties and, as a result, an apprehension may arise that such Government servants also develop vested interests, particularly if the body is involved in commercial activities, directly or indirectly.

3. The policy on fixing an upper limit of the number of years for which Government servants can hold elective office in any body in their entire career has been reviewed and it has been decided that a Government servant may be allowed to hold elective office in any body, whether incorporated or not, for period of two terms or for a period of 4 years, whichever is earlier, for which prior sanction would be required when a Government servant contests an election in such body, as per existing rules.

Contd...

4. It is, therefore, necessary for the Competent Authority to keep in mind all the relevant factors while granting permission under Rule 15(1)(c) of CCS(Conduct) Rules, 1964. It may also be necessary that cases of such sanctions are reviewed from time to time and permissions earlier granted revoked where Government servants have been holding office in any body, whether incorporated or not, for more than four years or in cases there are charges of corruption, adverse audit paras etc. In such cases, the Government servant concerned may be directed to resign from his office in such body immediately. He will cease to discharge any function from the date such direction is conveyed to him, irrespective of the fact whether his resignation from the body is accepted or not. This action may be taken immediately in those cases where information is already available with the Ministries and Departments. In addition, all the Ministries and Departments are also requested to obtain information from their employees in the proforma attached to this Office Memorandum for reviewing the position as well as while considering the request for sanction under Rule 15(1)(c) of CCS(Conduct) Rules, 1964 in future.

5. This O.M. issues in supersession of DoPT's 11013/9/93-Estt.(A) dated 22.04.1994.

6. In so far as the employees of Indian Audit and Accounts Departments are concerned, this O.M. issues after consultation with Comptroller & Auditor General of India.

7. All Ministries/Departments/Offices are requested to bring the above instructions to the notice of all administrative authorities under their control.

8. Hindi version will follow.



(Satish Kumar)

Under Secretary to the Govt. of India

To

The Secretaries of All Ministries/Departments
(as per the standard list)

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Central Vigilance Commission
8. The Secretary, Union Public Service Commission, New Delhi.
9. The Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
11. National Commission for Scheduled Castes, New Delhi.
12. National Commission for Scheduled Tribes, New Delhi.

Contd..

13. National Commission for OBCs, New Delhi.
14. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
15. CVOs of all Ministries/Departments.
16. ADG (M&C), Press Information Bureau, DoP&T
17. NIC, Department of Personnel & Training, North Block, New Delhi [for uploading the same on the website of this Ministry under the under the Head Notifications → OMs & Orders → Establishment → CCS (Conduct)Rules & What's New]
18. Hindi Section, DoP&T for translation in Hindi.



(Satish Kumar)

Under Secretary to the Govt. of India



LAST DATE OF NOMINATION : 18TH SEP 2019
EQUESTRIAN FEDERATION OF INDIA
NOMINATION FORM

To,

The Election Commission
Equestrian Federation of India

Dear Sir,

I, (name), Member of Equestrian Federation of India,
Membership No, wish to contest for the post of, election to which
is to be held at the Annual General Body Meeting on **29th Sep 2019**.

Yours Sincerely,

SIGNATURE (-----)

PROPOSED BY:-Name _____

Membership No.....

SIGNATURE-----

SECONDED BY:- Name _____

Membership No.....

SIGNATURE-----

No:

EQUESTRIAN FEDERATION OF INDIA
AUTHORITY LETTER FOR AGM-2018

I,ofbeing a
Association/Club/Unit member of Equestrian Federation of India, hereby appoint
..... of as our authorized delegate in our
absence to attend and vote for our Association/Club/Unit member at the Annual General Body
Meeting of the Equestrian Federation of India on 29th Sep 2019 and at any adjournment thereof.

Signature _____

Designation _____

Name of Association/Club/Unit member

(Office Stamp)



EQUESTRIAN FEDERATION OF INDIA

C/o "B" SQUADRON, 61 CAVALRY, CARIAPPA MARG, DELHI CANTT – 110 010

Tele : +91-11-25683601 , +91-11-25683602

E-mail : efiindianf@yahoo.co.in

Website : www.efinf.org